



Government of the People's Republic of Bangladesh
**Climate Resilient Livelihoods Improvement and Watershed Management in the
Chittagong Hill Tracts (CRLIWM-CHT) Sector Project**
Project Management Office, Rangamati.

Memo No: Four-3/CRLIWM-CHT/OS/2024/145

Date: 26/09/2024

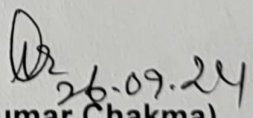
To,
Managing Director
Rajdwip Trade Services Limited
Rani Market (1st Floor), Rajbari, Rangamati

Subject: Work Order for Deployment of Manpower Through outsourcing for CRLIWM-CHT Sector project.

With reference to your tender dated 01/07/2024 and in view of the recommendation of the Proposal Evaluation Committee and Agreement dated 24/09/2024 the Management has decided to award you the work order for the above mentioned work under the following terms and conditions:

| Sl No | Name of Position | No of position |
|-------|--|----------------|
| 1 | Assistant Engineer (Civil) | 03 |
| 2 | District Program coordinator (Planning, Monitoring & MIS) | 03 |
| 3 | Sub-Assistant Engineer (Civil) | 03 |
| 4 | Sub-Assistant Forestry/ Horticulture Officer (Watershed) | 03 |
| 5 | Sub-Assistant Agriculture Officer (Agri. Production, etc.) | 03 |
| 6 | Office Assistant cum Typist | 05 |
| 7 | Store Assistant | 01 |
| 8 | Driver | 04 |
| 9 | MLSS | 04 |
| 10 | Night Guard | 04 |

1. That the total cost as quoted by you is BDT 13,87,86,406.52 (in words Taka Thirteen Crore Eighty Seven Lac Eighty Six Thousand Four Hundred Six and Paisa Fifty Two) only which is 1.25 percent less of the estimated cost of BDT. 140543196.00 (Taka Fourteen Crore Five Lac Forty Three Thousand One Hundred Ninety Six only) has been accepted provided the work is carried out satisfactorily & as per strict specification & provisions of the tender documents.
2. All the staff recruited under this project will receive salary and benefits etc. directly from Climate Resilient Livelihoods Improvement and Watershed Management in Chittagong Hill Tracts Sector Project through account payee cheques.
3. Under this contract Rajdwip Trade Services Limited will receive a service charge of 18.5% (in words Eighteen and Half Percent)
4. Contracted staff must work in anywhere of three districts covered by the contract.
5. Rajdwip Trade Services Limited should deploy human resources not later than 10th October 2024.
6. The staff engaged by Climate Resilient Livelihoods Improvement and Watershed Management in Chittagong Hill Tracts Sector Project will work extra hours whenever necessary. They might need to work during weekend or government holidays as required.
7. The agreement can be cancelled by any party with a 3 (three) months' notice.
8. No sub-contracting shall be allowed.
9. That it is understood that all taxes including VAT under current GoB law shall be deducted at source and the amount thus realized shall be deposited with the Bangladesh Bank/Local Treasury on behalf of the Firm.


(Paban Kumar Chakma)
Project Director

Copy for Information:

1. Chairman, CHT Regional Council, Head Office Rangamati
2. Deputy Project Director, DPMO, Rangamati/Khagrachari/Bandarban.
3. Office Copy