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Government of the People's Republic of Bangladesh  
Ministry of Road Transport and Bridges  
Bangladesh Bridge Authority  
Construction of Bridge on Matlab Uttar-Gazaria Road over the River Meghna - Dhonagoda Project  
Setu Bhaban, Banani, Dhaka-1212  
[www.bba.gov.bd](http://www.bba.gov.bd)

Memo No.: 50.01.0000.871.07.009.24- *88*

Date: 10.06.2024

M/s Popular Builders,  
Star Market, Rail Road,  
Jashore-7400

**Subject:** Letter of Acceptance for "Procurement of Physical Services from Outsourcing Firm/Company for the Post of 2 (Two) nos. Office Assistant Cum Computer Typist, 4 (Four) nos. Driver, 2(Two) nos. Speed Boat Driver, 2 (Two) nos. Security Guard, 2 (Two) nos. Office Sohayok and 1 (One) no. Cleaner under the Construction of Bridge on Matlab Uttar-Gazaria Road over the River Meghna - Dhonagoda Project."

Ref No: (1) Ref No: 50.01.0000.871.07.009.24-25; Date: 28/03/2024  
(2) Your Tender Submitted dated on: 25.04.2024

This is to notify you that your tender dated on 25.04.2024 for "Procurement of Physical Services from Outsourcing Firm/Company for the Post of 2 (Two) nos. Office Assistant Cum Computer Typist, 4 (Four) nos. Driver, 2(Two) nos. Speed Boat Driver, 2 (Two) nos. Security Guard, 2 (Two) nos. Office Sohayok and 1 (One) no. Cleaner under the Construction of Bridge on Matlab Uttar-Gazaria Road over the River Meghna - Dhonagoda Project" at a contract price of Tk 2,08,01,407.00 (Two Core Eight Lac One Thousand Four Hundred Seven Taka only) has been approved by the Competent Authority.

You are thus requested to take following actions:

- i) accept in writing the Letter of Acceptance within seven (7) working days of its issuance pursuant to ITT Sub Clause 50.2.
- ii) furnish a Performance Security in the form as specified and in the amount of Tk. 10,40,070.00 (Tk. Ten Lac Forty Thousand and Seventy Only) within fourteen (14) days of acceptance of this Letter of Acceptance but not later than 23.06.2024 in accordance with ITT Clause 52.2.
- iii) Sign the Contract within (28) (Twenty Eight days of issuance of this Letter of Acceptance but not later than 07.06.2024 in accordance with ITT Clause 55.1.

You are therefore requested to proceed with the execution of the said Contract for the provision of Services in accordance with the Contract documents only upon completion of the above tasks. Please note that this Letter of Acceptance shall constitute the formation of this contract which shall become binding upon you.

We attach the draft Contract agreement and all other documents for your signature and return.

*Md Abul Hossain*  
0.6.28

(Md Abul Hossain)

Project Director

Mobile: +88-01700716307

Email: pd.matlab.gazaria@gmail.com

Copy for kind information and necessary action:

1. Director (All), Bangladesh Bridge Authority, Setu Bhaban, Banani, Dhaka-1212.
2. PS to Executive Director, Bangladesh Bridge Authority, Setu Bhaban, Banani, Dhaka-1212.
3. Deputy Project Director (All), Construction of Bridge on Matlab Uttar-Gazaria Road over the River Meghna Dhonagoda Project, Setu Bhaban, Banani, Dhaka-1212.

*Recd*  
*Md Abul Hossain*  
10/06/24